

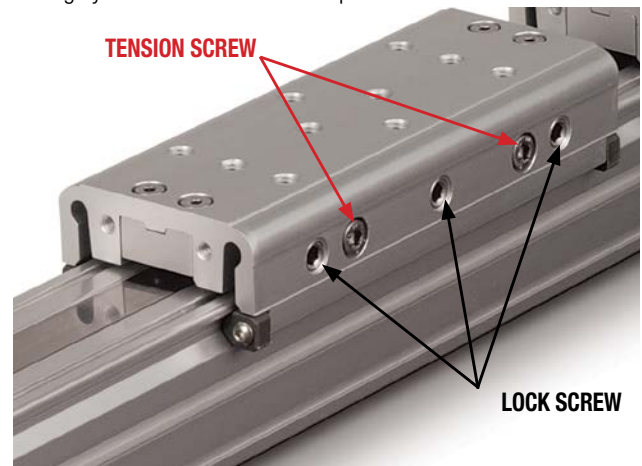
### GENERAL ACTUATOR DISASSEMBLY

1. Remove LHCS (27) from top of Carrier (24) to free it from the belt clamp assembly. Loosen the Turnbuckle (19) removing all belt tension. Slightly loosen the Carrier Tension Screws (26) and Set Screws (25). Remove Bearing End Caps (22) from the Bearings (23) and slide the Bearings out. The Carrier can now be removed.
  - a. Note: If the stroke of the actuator is too short to allow removal of the Carrier Bearings, it is necessary to remove the Non-Drive End Head (4) from the Tube (10).
2. Remove the Belt (11) from the Belt Clamps (17, 20) by removing Fasteners (16) and Belt Clamp Bottom (15). The Belt can now be removed from the actuator.
3. Remove the Retaining Rings (6) from each of the Heads (4). Note that the Bearing/Pulley Assemblies (5, 14) are slip fit into the Head, but are bonded in the bore w/ Loctite 641, so it may be necessary to press the Pulley Assemblies out of the Head.
4. Remove the Heads (4) from the Tube (10) by removing Fasteners (3).

### GENERAL ACTUATOR ASSEMBLY

1. Install the Drive and Idle Heads (4) to the Tube (10). Note that the Bumper Spacer (7) installs onto the Drive End Head and Bumper Spacer (13) installs onto the Idle End Head.
2. Install one Retaining Ring (6) into each Head (4). Apply a light coating of Loctite 641 to the OD of the bearings of the Pulley Assemblies (5, 14) and to the ID of the bearing bores of the Head. Install the Drive and Idle Pulley/Bearing Assemblies into the Heads.
  - a. NOTE THAT ORIENTATION OF THE DRIVE SHAFT IS DETERMINED BY THIS ASSEMBLY STEP. Install the remaining Retaining Ring into each Head.

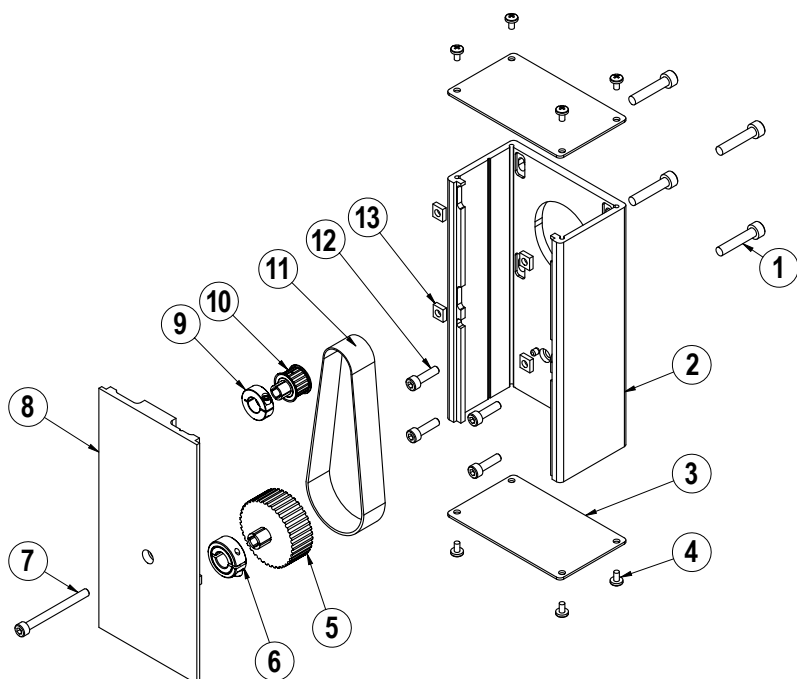
3. Feed the Belt (11) into the Tube (10) from one end of the actuator. Install a Belt Clamp (17, 20) to each end of the Belt with Belt Clamp Bottoms (15) and Fasteners (16). NOTE THAT ONE BELT CLAMP (17) WILL HAVE LEFT HAND THREADS FOR THE TURNBUCKLE (19). Assemble so that Belt Clamp LH (17) is nearest the drive end Head. Start the Turnbuckle into each of the Belt Clamps. Position Hex Nuts (18) in their respective slots of the Belt Clamps.
4. Position the Carrier (24) on Tube (10). Position the Bearings (23) on each side of the Carrier and install the Bearing End Caps (22). Snug SHCS (26) and Set Screws (25) then back off 1/8 turn to ensure they are not tight at this time.
5. **TENSION THE CARRIER.** The MX solid bearing carrier will provide best performance when properly adjusted. The carrier design contains both Tension (26) and Lock Screws (25). The Tension Screws control the amount of pressure placed on the Carrier Bearings. The Lock Screws lock the Tension Screws in place and provide fine adjustment of the Carrier Bearings.
  - a. Fully loosen all Tension (26) and Lock Screws (25) about 1/2 of a turn so that they are not engaged with the Bearing (23).
  - b. Tighten Tension Screws (26) on both sides of the Carrier (24) roughly 1/8 to 1/4 turn clockwise past where the Screw starts to feel snug. The Carrier should be very difficult or impossible to move by hand. If not, turn another 1/8 turn until it is difficult to move.
  - c. Next, adjust the Lock Screws (25) on both sides of the Carrier (24) roughly 1/8 to 1/4 turn clockwise past where the Screw starts to





## Reverse Parallel Reduction Drive Option

3:1 Reduction Drive



ITEM	PART NO.	DESCRIPTION	QTY.
◊1.	CONFIGURED	MOTOR FASTENER	4
◊2.	CONFIGURED	RP HOUSING	1
◊3.	CONFIGURED	RP HOUSING END CAP	2
◊4.	CONFIGURED	END CAP SCREW	8
◊5.	CONFIGURED	DRIVE SHAFT PULLEY	1
◊6.	CONFIGURED	COLLAR CLAMP, DRIVE SHAFT	1
◊7.	CONFIGURED	RP COVER FASTENER	1
◊8.	CONFIGURED	RP COVER	1
◊9.	CONFIGURED	COLLAR CLAMP, MOTOR	1
◊10.	CONFIGURED	MOTOR PULLEY	1
◊11.	CONFIGURED	BELT	1
◊12.	CONFIGURED	RP PLATE FASTENER	4
◊13.	CONFIGURED	SQUARE NUT	4

◊ Part numbers varies depending on YMH (Your Motor Here). Contact [help@tolomatic.com](mailto:help@tolomatic.com) for replacement part numbers.

### Disassembly Instructions

1. Remove End Caps (3), and release the tension on the Belt (11) by breaking loose the motor fasteners (1).
2. Remove the RP Cover (8).
3. The Belt (11) can now be removed along with the Motor.
4. Remove both Pulleys (10) and (5) from their respective shafts.
5. Remove the RP Housing (2) from the actuator head by removing the Fasteners (12).

### Assembly Instructions

Note: Apply Loctite #242 to all fasteners upon installation

1. Install RP Housing (2) onto the actuator Head with Fasteners (12).
2. Install the Motor to the RP Housing with Fasteners (1) and Square Nuts (13). Do not tighten the fasteners at this time.
3. Locate the Belt (11) over the Pulleys (10) and (5) and slide both pulleys over their respective shafts. Tighten each pulley to its shaft with the Collar Clamps (9) and (6).
4. Position the Cover (8) in the mating slot of the RP case and install the Fasteners (7) to hold it in place. Take care not to overtighten. If the cover is deflected, it can interfere with the leadscrew.

5. Tension the Belt (11) by pulling the motor away from the drive shaft with the appropriate tension force shown in the chart below. While tensioning, the actuator should be positioned so the weight of the motor does not affect the belt tension. Tighten the Motor Fasteners (1) while the tensioning force is applied to the motor.

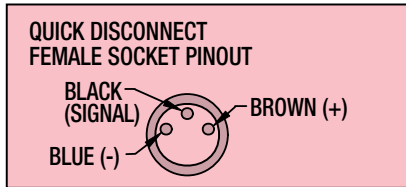
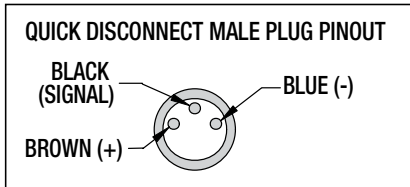
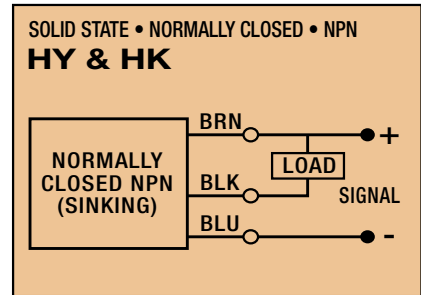
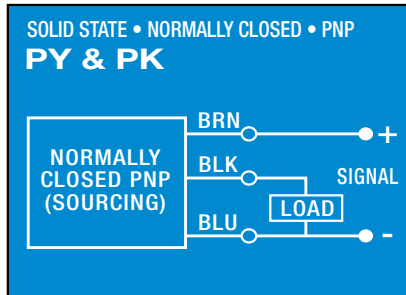
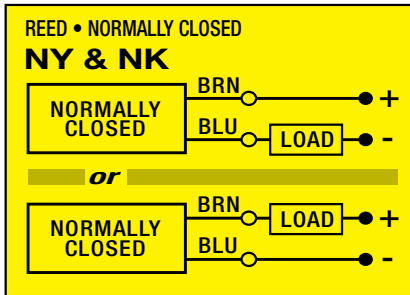
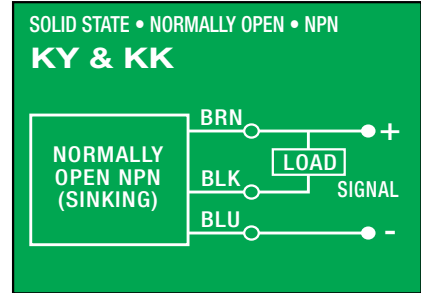
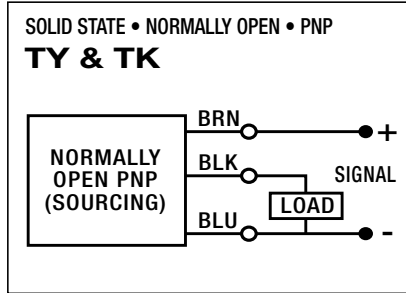
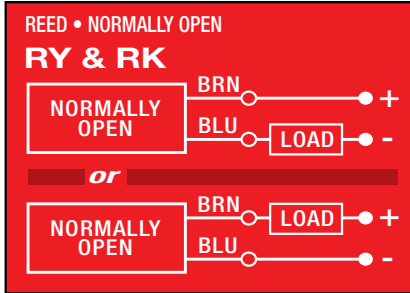
SMALLEST SHAFT DIAMETER (Motor or Actuator)		TOTAL WEIGHT TO APPLY	
Inches	mm	lbs	kgs
0.18 to 0.259	4.572 to 6.579	13	5.902
0.260 to 0.499	6.604 to 12.675	22	9.988
0.500 to 0.625	12.7 to 15.875	31	14.074
0.625 and larger	15.875 and larger	40	18.160

Additional tips are found in Tolomatic [Electric Actuator Motor Mounts Technical Note # 3600-4203](#).

6. Verify that there is clearance between the inside of the RP case and each pulley. Verify the pulleys are aligned to each other.
7. Install both End Caps (3) with the Screws (4) to finalize the assembly.



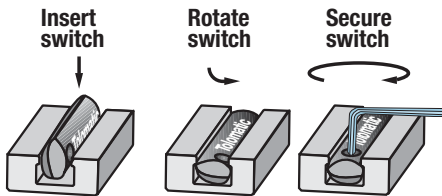
## Switch Wiring Diagrams and Label Color Coding (Ce and Rohs Compliant)



Switches for MX:

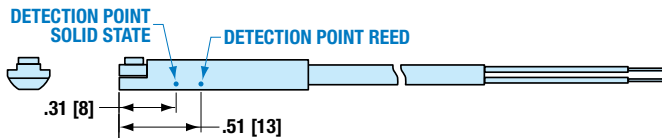
- Include retained mounting hardware
- In slot, sit below extrusion profile
- Same for all sizes and bearing styles

### Switch installation and replacement



Place switch in side groove on tube at desired location with "Tolomatic" facing outward. While applying light pressure to the switch, rotate it such that the switch is halfway in the groove. Maintaining light pressure, rotate the switch in the opposite direction until the switch is fully inside the groove with "Tolomatic" visible. Re-position the switch to the exact location and lock the switch securely into place by tightening the screw on the switch.

### Switch Detection point



Dimensions in inches [brackets indicate dimensions in millimeters]

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